

CHAPTER 13
MANUFACTURING TECHNOLOGY OUTREACH
SPECIAL PROJECTS FUND

851—13.1(15E) Purpose. The purpose of the manufacturing special projects fund is to support implementation of the regionally based manufacturing technology program as directed by Iowa Code sections 15E.165 and 15E.166 and is to pay certain costs incurred by community colleges in arranging certain special programs for local industry groups or industrial consortia and for other related purposes described herein.

851—13.2(15E) Definitions. Definitions set forth in 851—12.2(15E) shall also apply to this chapter.

851—13.3(15E) Amount of financial assistance. The maximum amount of financial assistance to support a single special project shall not exceed \$5,000. Financial assistance of up to \$25,000 may be provided for joint or cooperative projects cosponsored by three or more manufacturing technology outreach specialists.

13.3(1) Eligible expense. The foundation will consider requests submitted by manufacturing technology outreach specialists to pay expenses which may include the following:

- a.* Direct costs of organizing and supporting manufacturing consortia having participation of five or more local area manufacturing firms;
- b.* Costs to develop or conduct technology demonstrations appropriate to five or more local area manufacturing firms;
- c.* Costs to develop or conduct industry seminars on technologies, management systems, or quality assurance methods relevant to local area manufacturing firms provided that topics to be addressed are not otherwise available from existing technology resource sites funded by the foundation;
- d.* Costs to conduct industry inspection trips to appropriate technology resource sites;
- e.* Costs of specialized training programs offered to manufacturing technology outreach specialists.

13.3(2) Ineligible expenses include:

- a.* Salary or other direct expense of manufacturing technology outreach specialists if the applicant specialist receives foundation funding for full-time employment status;
- b.* Costs incurred for the benefit of a single manufacturing firm;
- c.* Purchase of equipment or computers;
- d.* Any indirect cost.

851—13.4(15E) Submission of requests. Requests for financial assistance shall be submitted to the foundation in advance of any proposed special project by one or more manufacturing technology outreach specialist(s).

Requests shall be in writing and shall include:

1. A brief description of the project;
2. A statement of the project goals;
3. A description of activities and the dates or period of time covered by the request;
4. The proposed special project budget;
5. Evidence of approval of the special project by the applying community college.

851—13.5(15E) Evaluation of requests. All requests will be evaluated and acted upon in the following manner:

1. The program manager for the regional manufacturing technology program will review the request in the order in which it was received and shall make a recommendation to the president of the foundation within five working days of receipt;
2. The president will make the decision on approval, approval with modification, or denial of the request;
3. The foundation will inform the manufacturing technology outreach specialist(s) of its funding decision within 20 days of the date of receipt, unless extenuating circumstances exist. In the event the foundation requests additional information, the decision may be extended to 30 days following receipt of the additional information.

851—13.6(15E) Request for reconsideration. A request which has been denied may be submitted for reconsideration of the president's decision if submitted in writing by the manufacturing technology outreach specialist(s) within 15 days of receipt of a modification or denial notice. The request shall include specific reasons to justify reconsideration, including but not limited to new information not available at the time of the original decision. If the president accepts a request for reconsideration, the foundation staff will review the new information, schedule a meeting of the parties if necessary, and formulate a new recommendation according to procedures described above in rule 13.5(15E).

851—13.7(15E) Financial assistance agreements. Upon approval by the president, the foundation shall prepare a financial assistance agreement. Financial assistance agreements shall include, but are not limited to, conditions for reimbursement of eligible expenses, anticipated outcomes, terms of participation, and provisions for default or funds recapture.

These rules are intended to implement Iowa Code sections 15E.165 and 15E.166.

[Filed 3/4/94, Notice 1/5/94—published 3/30/94, effective 5/4/94]